

Central
Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



**TO EACH MEMBER OF THE
BUSINESS TRANSFORMATION OVERVIEW & SCRUTINY COMMITTEE**

25 September 2009

Dear Councillor

**BUSINESS TRANSFORMATION OVERVIEW & SCRUTINY COMMITTEE - Monday 28
September 2009**

Further to Chairman's Briefing for the above meeting held on Thursday 24 September 2009, please find attached the additional information:-

10. Work Programme 2009-2010

Please find attached additional information in relation to the Work Programme 2009-2010.

Should you have any queries regarding the above please contact Democratic Services on Tel: 0300 300 4032.

Yours sincerely

Martha Clampitt,
Democratic Services Officer
email: martha.clampitt@centralbedfordshire.gov.uk

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Business Transformation Overview & Scrutiny Committee Further Items for 09/10 Work Programme

(Below is a list of further potential work programme items for OSC consideration, drawn together following a meeting on 16 September between the Chairman of the OSC, the Portfolio Holder and Director. The comments are directed to officers, who will provide OSC Members with further information at today's meeting)

Item	Comment
1 Equalities Scheme	The Chairman wishes this item to be reviewed by the OSC at its meeting on 23 November prior to Executive consideration on 8 December.
2 Climate Change Strategy	The Chairman wishes this item to be reviewed by the OSC prior to Executive consideration. The Policy & Planning Framework (PPF) states this will be in early 2010. Please advise when an exact date is known.
3 Strategic Plan Refresh	The PPF states that this will be refreshed in early 2010. The Chairman of the BT OSC is keen to ensure full & early Member involvement in the process. Please therefore advise how this may be achieved and when.
4 CAA – Publication	The PPF states that this will be published on 10 December. The Chairman is keen for the BT OSC to see the outcomes of the CAA process, which may help the committee identify further issues worthy of future review. The next available BT OSC meeting following publication is on 21 December. Please advise if a CAA outcomes report to this meeting is feasible.
5 LAA Review/Refresh	The PPF states that this will be reviewed/refreshed in late 2009/early 2010. The Chairman of the BT OSC is keen to ensure full & early Member involvement in this process. Please therefore advise how this may be achieved and when.
6 Completion of Review of Support of Third Sector Organisations	The PPF states this will be complete by January 2010. The Chairman believes that this subject is an appropriate one for review by a Member Task Force, which would then report findings/conclusions/recommendations to the BT OSC. With this in mind, please provide further details regarding this review (particularly the process/timetable) so that a Task Force can be established to work with officers on it.
7 Sustainable Community Strategy	The PPF states that stakeholder & community consultation will begin in September 2009 and run to March 2010. The Chairman is keen to ensure full & early Member involvement in this process. Please therefore advise how this may be achieved and when.
8 Staff Survey	Although primarily an HR/Org Dev issue, the Chairman is keen to ensure the BT OSC receives a report detailing the outcomes flowing from the survey, and how they will be addressed, in light of the impact staff welfare will have on culture change & business transformation generally.

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